

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Wednesday, July 27, 2010
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, P. Mallaney, S. Martin, M. Nelson, G. Preston, J. Toepper and M. Stauffenberg – seven (7). Absent – none (0).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Schnitzler, J. Palicki, T. Steele, J. Ruland, J. DePoister and Clerk Fortin – ten (10).
- Visitors: S. Lowe, J. Emerson, K. Emerson, J. Emerson, J. Hill, B. Byrnes, T. VanSwol, J. Nelson, L. Dill, N. Martin, N. Martin, T. VanSwol, E. Hofmeister - thirteen (13).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Public Hearings & Petitions Mr. Casagrande from the PTO was unavailable for an update.
President Stauffenberg announced the resignation of School Board Vice President, Sam Martin effective at the July board meeting. Supt. Russert thanked Mr. Martin for his 11 years of service and his dedication and commitment to the School District, the staff, the students and the programs of the District and presented Mr. Martin with a token of appreciation on behalf of the Board. Mr. Martin, then in turn, spoke regarding his tenure as Board member and his appreciation of the dedicated staff with whom he has worked. President Stauffenberg also commented on Mr. Martin's service and friendship. The District is so thankful for Mr. Martin's dedication to our schools. A brief reception was also held in Mr. Martin's honor. Mr. Martin left the Board meeting at 6:46 p.m.
- Steven Lowe, Manteno resident, has a student which is homeschooled and would like to participate in sports activities at Manteno High School. Mr. Lowe had previously sent correspondence to the Board regarding his request after having met with Superintendent Russert. After Mr. Lowe presented, Mr. Russert addressed the Board and reported on Board Policy, IHSA policy and what other school is the conference allow. It was Mr. Russert's recommendation to clarify the definition of "enrolled" in Board Policy regarding this issue.
- Appointment Of New Board Member After a brief discussion of the Board, it was moved by Stauffenberg, seconded by Preston to nominate Elizabeth Hofmeister to replace Sam Martin as Manteno CUSD #5 Board member effective immediately. Voice vote: All ayes – six – (6). Nays – none (0). Motion carried.
- Dr. Hofmeister was sworn in by President Stauffenberg as a new board member.
- Board Vice President Moved by Dodge, seconded by Nelson to elect Gary Preston as Board Vice President (to replace Sam Martin's vacancy as Vice-President). There was an unanimous vote: All ayes – seven. Nays – none (0). Motion carried.

Committee Moved by Dodge, seconded by Nelson to elect Gary Preston as the Chairman of
Member the Buildings and Grounds Committee and Elizabeth Hofmeister was nominated to also sit on
Appt. that same committee. Voice vote – All ayes: seven (7). Nays – none (0). Motion carried.

Report of **Building Committee** –Chairman Preston reported the Committee met on July 21. The trimming and
Committees tree removal is complete. The Honey Locust will not be touched at the Middle School. Concrete
work is coming up at several schools. The Primary School pick up/drop off lanes will be tar and
chipped. The Health Life Safety is coming up and a Primary School feasibility study is being worked
on by BLDD for the Primary School. It was agreed not to exceed \$3,000 for the PS Health Life Safety
project and \$5,000 for the feasibility study. There is still a problem with the Middle school kiln.

Summer projects included recoating the 2007 roof. The air handler replacement project is close to
being completed on time. Jack Canna will be consulted as to rearranging the Life Safety studies for
the Primary and Elementary School.

Finance Committee – Chairman Mallaney reported the committee met today and discussed State
revenue. Also discussed were Primary School bus lane repairs, fee participation, and health
insurance reform in the future. There was also a recommendation to purchase a trailer for
equipment to use by the buses.

Consent Moved by Toepper, seconded by Nelson to approve the following consent agenda items:
Agenda

- A. Minutes
 1. Rescheduled Regular Board Meeting – June 30, 2010
 2. Executive Session – June 30, 2010
- B. Financial Reports
 1. Un-audited Year End Cash and Fund Balance Report
 2. Summary of Cash/Investments/Fund Balances
 3. M-T-D/Y-T-D Revenue/Expenditure Reports
 4. Food Services Report Revenue/Expenditure Summary Report
 5. Payroll Extras and Imprest Fund
 6. Payroll and Accounts Payable
 7. Fiscal End-of-Year Accounts Payable
 8. Investment Account Reports
 9. Activity Reports
 10. Additional Accounts Payable
- C. Adoption of Executive Session Minutes Resolution
- D. Elementary School Handbook
- E. Approve the Student Teaching Agreement with GSU April 9, 2010 – April 9, 2015
- F. Approve the Student Teaching Agreement with ONU - August 1, 2010 – July 31, 2011
- G. Approve the Student Teaching Agreement with EIU -July 1, 2010 – June 30, 2020
- H. Adopt district definition of the term “enrolled”

The definition of the word “enrolled” is a student has registered to be a district student, the
student has a District school schedule, the student has paid all fees, and the student’s “home
school RCDT code” must be a Manteno CUSD #5 code.

B. Resignations

Sarah Sikma, part time Speech-Language Pathologist at the end of the 2009-2010 school year
Daniel Vaclav, substitute school bus driver effective July 5, 2010
Danielle Norden, paraprofessional effective at the end of the 2009-2010 school year.
Nancy Hylbert, paraprofessional effective at the end of the 2009-2010 school year.

C. Separations

Penny Pavloski, Food Service Worker

D. Employments

Kerry Bjelke, paraprofessional for the 10-11 school year
Carol Underside, substitute bus aid
Ellie Mikrut, changed from substitute to Summer Tech Intern effective August 1st, 2010.
Jacob Mansfield, Damon Myers, Timothy Johnson and Ellie Mikrut be retained as student tech intern laborers for the 2010-11 school year.

*Authorize superintendent to hire teachers due to resignations and up to 8 paraprofessionals needed prior to the start of school (there were 8 paraprofessionals RIF'd last March).

**pending successful completion of employment paperwork*

Moved by Toepper, Nelson to approve the consent agenda as presented. Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit
Office
Report

Supt. Russert reported on the following items:
Late and new family registration will be held on August 3 from noon to 7:00 p.m. – HS
Student and New Family Orientations:
Primary School previously Scheduled May, 2010. No bus service on 8/19/10 for Kindergarten. They arrive with parents at 8:30am to meet teachers and bring supplies. After that they can return home.
Elementary School – Monday, 8/16/10 - 6:30pm
Middle School – 5th Grade Orientation Thursday, 8/12/10 - 8:05am-11:00am
High School – Wednesday, 8/11/10 - 7:00pm
Summer projects update

Old
Business

Approve
Repair
Of PS/MS
Drive
Lanes

Moved by Preston, seconded by Dodge to award the repair of the Primary-Middle School drive lanes to Grosso Construction Company in the amount of \$24,800.00 Ayes: Preston, Dodge, Hofmeister, Mallaney, Nelson, Toepper and Stauffenberg – seven (7). Nays – none (0).
Motion carried.

Approve
Purchase
Of Utility
Trailer

Moved by Mallaney, seconded by Nelson to approve the purchase of a utility trailer at a cost not to exceed \$4,803 as presented. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Award

Moved by Nelson, seconded by Mallaney to reject all bids and go back to bid for fuel bids.

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Fuel Bid Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, Toepper and Stauffenberg – seven (7).
Nays – none (0). Motion carried.

Approve HPS LLC Moved by Mallaney, seconded by Toepper to continue the Participation Agreement with Agmt. With HPS LLC as presented. Ayes: Mallaney, Toepper, Dodge, Hofmeister, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Wrestling Overnight Stay Moved by Preston, seconded by Nelson to approve the boys wrestling team one overnight stay at Princeton during the winter season in 2010-2011. Voice vote : All ayes – seven (7). Nays – none (0). Motion carried.

Approve CLIC Renewal Moved by Dodge, seconded by Toepper to approve the Collective Liability Insurance Cooperative renewal premiums of \$88,569. Ayes: Dodge, Toepper, Hofmeister, Mallaney, Nelson, Preston and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve 10 Year Life Safety Study at Elementary Moved by Preston, seconded by Toepper to approve BLDD to conduct a 10-year health life safety study for the Manteno Elementary School for a cost not to exceed \$5,000 as presented. Ayes: Preston, Toepper, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve 10 Year Life Safety Study at Primary Moved by Preston, seconded by Mallaney to approve BLDD to conduct a ten year health life safety study and feasibility study for the Manteno Primary School for a cost not to exceed \$8,000 as presented. Ayes: Presto, Mallaney, Dodge, Hofmeister, Nelson, Toepper and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Future Action Items Early graduation requests
Tentative budget for display

Adjourn Executive Session Moved by Dodge, seconded by Nelson to adjourn to Executive Session for the purpose of personnel. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open Session ended at 7:28 p.m.

Return to Open Session Moved by Preston, seconded by Nelson to return to Open Session at 7:50 p.m. Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Deny Leave Request Moved by Dodge, seconded by Preston to deny the staff leave request as presented. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, Toepper and Stauffenberg – seven (7) Nays – none (0). Motion carried.

The issue of purchasing a Driver's Ed car rather than leasing one came up in the Finance Committee meeting, but was not addressed earlier.

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Purchase Driver's Ed Vehicle Moved by Mallaney, seconded by Nelson to approve the recommendation to authorize Paul Russert to locate and purchase a used vehicle not to exceed \$18,000. (2009 or 2010 midsize vehicle with less than 25,000 miles to be used for driver's education.) Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Meeting Adjourn Moved by Nelson, seconded by Toepper to adjourn the meeting. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 7:53 p.m.

Mark Stauffenberg *
Mark Stauffenberg
Board President

Patrick Mallaney *
Patrick Mallaney
Board Secretary

*Signatures on file at the District Office

MKS/PM/df